

## **APPROVED**

### **MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY JUNE 18, 2024**

Members present were Chair R. Helwig, L. Laskowsky, C. Doyle, K. Mora, R. Barrett, B. Webb, K. LaLonde; Director C. Friedrich and Finance Director K. Ellison

Members absent were E. Freling

R. Helwig called the meeting to order at 5:30 p.m.

#### **AGENDA APPROVAL**

R. Barrett moved to approve the agenda of June 18, 2024 with additions. Motion seconded by K. Mora. Motion carried.

#### **APPROVAL OF MINUTES**

K. LaLonde moved to approve the minutes of May 21, 2024. Motion seconded by L. Laskowsky. Motion carried.

#### **FINANCIAL STATEMENT**

The check disbursements and financial statement for May 2024 were discussed and placed on file.

#### **DIRECTOR'S REPORT**

Corey Friedrich reported on the following:

- Circulation stats – some branches were up while some were down.
- Computer stats – wireless and internet sessions were up.
- Programming stats – attendance was significantly up due to school visits.
- Programming highlights – free comic book day, Cook the Kit, and performer Cameron Zvara were the highlights for May.
- New library annex – the principle architect from Studio GC will be visiting on June 19<sup>th</sup>.
- Annual audit – the FY 2023 has been completed and submitted to the state.
- VML air conditioning – the software that controls the new unit was not functioning properly, after a couple of visits from Gateway Refrigeration it seems to be keeping the building cool.
- Strategic plan update – the library partnered with the MPPS to bring Cameron Zvara to all the elementary schools in Mt. Pleasant.

## **COMMITTEE REPORTS**

Finance and facilities – C. Doyle moved to approve the FY 2023 audit prepared by Rehmann.  
Motion seconded by L. Laskowsky. Motion carried.

Personnel and policy –

- K. Lalonde moved to approve *Employee Conduct and Disciplinary Action Policy, No. 603.* Motion seconded by C. Doyle. Motion carried.
- K. LaLonde moved to approve *Volunteers, No. 608.* Motion seconded by K. Mora. Motion carried.

Art – Nothing to report.

## **OTHER**

- It was discussed and decided that the monthly board packets will now be disbursed electronically to board member emails.
- The July board and committee meetings have been cancelled.

## **FRIENDS OF THE LIBRARIES UPDATE**

R. Helwig reported that VML friends made approximately \$1,500 at their June book sale.

## **PUBLIC COMMENTS AND CORRESPONDENCE**

The board recognized former board president Thomas Delia for his strong leadership and many years of service.

## **ADJOURNMENT**

R. Helwig adjourned the meeting at 5:50 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director