

## **APPROVED**

### **MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY MAY 21, 2024**

Members present were Chair R. Helwig, L. Laskowsky, E. Freling, B. Webb, K. LaLonde; Director C. Friedrich and Finance Director K. Ellison

Members absent were K. Mora, C. Doyle, and R. Barrett

R. Helwig called the meeting to order at 5:32 p.m.

#### **AGENDA APPROVAL**

K. LaLonde moved to approve the agenda of May 21, 2024. Motion seconded by E. Freling. Motion carried.

#### **APPROVAL OF MINUTES**

K. LaLonde moved to approve the minutes of April 16, 2024. Motion seconded by L. Laskowsky. Motion carried.

#### **FINANCIAL STATEMENT**

The check disbursements and financial statement for April 2024 were discussed and placed on file.

#### **DIRECTOR'S REPORT**

Corey Friedrich reported on the following:

- Circulation stats – both circulation and e-collections were up.
- Computer stats – wireless and internet sessions were up.
- Programming stats – attendance was up.
- Programming highlights – celebrated the eclipse with a partnership with the CMU Center for Excellence in STEM education.
- New library annex – RFP's were sent to 5 pre-screened architectural firms with 3 of those firms submitting their proposal.
- Annual audit – still in process.
- Public Library Association conference – 3 staff attended this year's conference.
- Strategic plan update – continue to partner with local organizations and attend events.

#### **COMMITTEE REPORTS**

Finance and facilities –

- L. Laskowsky moved to award the contract for architectural services to Studio GC for the annex building renovation. Motion seconded by B. Webb. Motion carried.

- Roger Fussman will be taking a look at the crumbling bricks on the SCL building.

Personnel and policy –

- K. LaLonde moved to approve *CRDL Statement on Diversity, Equity, and Inclusion*. Motion seconded by E. Freling. Motion carried.
- K. Lalonde moved to approve *Conduct of Library Users, No. 301*. Motion seconded by E. Freling. Motion carried.
- K. LaLonde moved to approve *Collection Development Policy, No. 501*. Motion seconded by E. Freling. Motion carried.

Art – Nothing to report.

## **LIBRARY TRENDS AND UPDATES**

After attending PLA and hearing about libraries circulating Rokus, we will be using the MMLC Innovation and Technology Grant to purchase the streaming devices to circulate to our patrons.

## **FRIENDS OF THE LIBRARIES UPDATE**

R. Helwig reported that a book sale will be held on June 15<sup>th</sup>.

## **PUBLIC COMMENTS AND CORRESPONDENCE**

There were no public comments received or offered.

## **ADJOURNMENT**

R. Helwig adjourned the meeting at 6:10 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director